A-056 PRIORITY REGISTRATION

Overriding Principles

The following principles lay out the rules for establishing the priority registration windows listed in the following section.

- Students with documented disabilities and their note takers may register first regardless of classification.
- Priority Registration Groups:
  - Approved groups are Honors, Athletes, and Forensics.
  - Faculty or staff members who wish to add additional groups must contact the deans' office.
  - Priority registration Senior status is defined as students who have earned 75 or more credits.
  - All other priority registration students will be defined as 0-74 earned credits
- Non-priority registration students will be defined using the following earned credits classifications:
  - 90+   Seniors
  - 60-89 Juniors
  - 30-59 Second Year
  - 0-29   First Year

Registration Windows

Registration windows will open in the following priority order:

Group 1 (Seniors)

- Students with documented disabilities, note takers, and priority registration Senior status students
- Seniors
- All graduate students

Group 2 (Juniors)

- All other priority registration students
- Juniors
- Success students in second year (30-59 earned credits)

Group 3 (Second Years)

- Second years
- AOS First year students
- Success students in first year (0-29 earned credits)

Group 4 (First Years)

- First years

Policy History

Date of Adoption: October 2, 2017
Date of Last Review: September 14, 2024

Date and Subject of Amendments

9/14/2024 - Added Student Success students to the priority registration windows.

Note: While every effort is made to ensure accuracy, SMSU reserves the right to correct any clerical errors herein. Also, you can submit feedback.