

DROP/ADD

If a student drops a course during the first five (5) instructional days of the fall or spring semesters, or the first two (2) instructional days of the summer session, an entry will not be placed on the Official Transcript and all charges associated to that course are removed.

A student may add new courses after the fifth (5) instructional day of the fall or spring semester, after the second (2) instructional day for a summer session course and by the second meeting of a course that meets once per week with the instructor's written approval and full payment for the course(s) has been received in the Business Services Office.